

**SHRI MATA MANSI DEVI SHRINE BOARD, PANCHKULA**

**Terms and Condition for open auction for leasing out space for erection of temporary shops during Navratra period (9<sup>th</sup> April, 2024 to 17<sup>th</sup> April, 2024) at Shri Mata Mansa Devi Shrine Complex, Panchkula.**

1. This auction is for allowing an individual/agency/contractor to use space for erection/running of shops of Prasad, Maniari, food beverage, toys, exhibition, etc. on the spaces marked in the Mela map, along with the road leading to Laxmi Bhavan Dharamshala at SMMDSB Complex, as marked in the map, during Navratri festival.
2. There is no reserve price of the Bid.
3. Auction will held on 02.04.2024 at 2.00 pm in Committee Room of SMMDSB which is located adjacent to main temple of Mata Mansa Devi Ji.
4. The bidders shall be eligible only after the depositing of Security amount of Rs. 4,00,000/- (Four Lacs) with SMMDSB by means of Bank Demand draft favoring Shri Mata Mansa Devi Shrine Board, Panchkula or in the following account of Board before commencement time of the auction.

|                |                                   |
|----------------|-----------------------------------|
| Name of Bank   | Punjab National Bank              |
| Account Number | 2938010100000017                  |
| A/c Name       | Shri Mata Mansa Devi Shrine Board |
| IFSC Code      | PUNB0613000                       |

5. Intended participant will only be eligible to participate only after showing the detail and receipt of security amount deposited in the A/C of SMMDSB or handing over Bank Demand Draft to Accountant, SMMDSB in the Committee room before commencement time of the auction along with duly signed and filled following Performa with copies of required documents:

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**Bidder's Detail**

| S.No. | Particulars  | Details           |
|-------|--|-------------------|
| 1.    | Name of Bidder   |                   |
| 2.    | Residential Address with Proof (Copy to be attached)   |                   |
|       | Telephone Number (Landline)  |                   |
|       | Mobile Number  |                   |
|       | Email ID   |                   |
| 3.    | Security amount (Please tick the mode)   | Draft/Online mode |
| 4.    | Detail of receipt/Demand Draft ( Copy to be attached)  |                   |
| 5.    | PAN Card Number of the Company / PAN Card of Individual/Proprietor in Proprietorship Company (Copy to be attached) |                   |

6. In case of deposit of security amount by online mode, the intended participant will only be treated eligible if the amount reflects in the account of SMMDSB. In case of problem in online transaction, SMMDSB will not be responsible.
7. The highest bidder will have to deposits 25% of bid amount within 3 hours of fall of hammer and remaining 75% amount within 48 hours of bid commencement time. (If during these days bank holiday falls then period of deposit of bid amount would accordingly automatically considered extended).

Detail of Bank Account:-

|                |                      |
|----------------|----------------------|
| Name of Bank   | Punjab National Bank |
| Account Number | 2938010100000017     |
| IFSC Code      | PUNB0613000          |

8. The security deposit of first 3 highest bidders will be retained and of remaining will be released.
9. In case of highest bidder not depositing the entire amount with in mentioned time, 2<sup>nd</sup> and 3<sup>rd</sup> highest bidder will be given opportunity to deposit his bid amount and in that condition, the part amount deposited by higher bidder/s will be forfeited along with security amount.

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10. If the process fails, Board reserves the right to permit the land use for temporary shops by any mean/procedure.
11. Any damage to the plants/tree guards, road and amenities i.e. Shrine property will be recovered from EMD/Security amount.
12. The ground/land will have to be handed over in clean position after end of Mela period.
13. The rates of the items being sold will have to be displayed prominently on front of the shop.
14. Permission will not be granted for Rehri/Fari.
15. Gambling is not allowed in the shrine premises.
16. The allottee will be fully responsible for any unpleasant incident/mishappening in the shopping area and an affidavit to this effect will have to be submitted by him within 2 days of allotment.
17. The leveling and dressing of shopping area will have to be done by the allottee.
18. The allottee will have to arrange for water, electricity, tents and other material on his own cost. He will be provided only space as per the map on " As is where is" basis for Navratras period.
19. Action will be taken against shopkeepers compromising quality of products being sold.
20. The allottee will ensure proper waste/garbage management in each shop and surroundings, including placing dustbins, garbage collection and disposal on regular basis.
21. No cut-fruit, unsealed beverages will be allowed in the shopping area.
22. Face of the shop should be towards the road as shown in the map.
23. Use of polyethylene is totally prohibited in the Shrine Complex.
24. Smoking, consumption of liquor, non-vegetarian food, chewing of tobacco etc. in Shrine area is totally prohibited.
25. The agency will adhere to fire safety norms and will install fire extinguishing equipment's as per the norms in their respective area of jurisdiction.
26. The agency will be responsible for garbage management i.e. cleaning, collection and disposal of garbage with sufficient number of dustbins in their respective area of jurisdiction.
27. The agency will adhere to the guidelines issued issues by the Govt. time to time for containment of Covid-19.
28. All circuits and service wires etc. will be neatly and safely laid and should have proper capacity of suitable fuses etc.
29. All the wires / switches will be of ISI/BIS standard.

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30. In case of any accident the contractor will be responsible.
31. All the joints wires/cables should be properly sealed with ISI approved insulation tapes, wires, MCBs, ELCB.
32. Cables/wires should be hanged at least 12ft high on the pedestrian ways and 20 ft high on the vehicular paths from the ground, no cable/wire should run over the grounds.
33. All the distribution boxes, temporary or permanent should be enclosed properly to avoid any accident.
34. The temporary load should be distributed properly with the consent of the UHBVN Officials.
35. No cable or wire be in contact with the steel poles, curtains & ceiling etc.
36. The installation/erection of the electrical equipment's, wires/cables, laries on the steel poles, grills etc. be avoided and where ever required, wooden poles be used. In metaled road surface areas, proper insulation material be used for separation of wires/cables.
37. Allottee will not be allowed to run shops after Navratra period and in case of violation he will have to pay a penalty of Rs. 10000/- per shop per day.
38. The security amount of the allottee will be released after the completion of Navratra subject to compliance of the terms and conditions.
39. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs 40 lakh and for all accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.
40. The allottee will pay all taxes and levies in force at present or that may be levied by the appropriate authorities at any time during the license period and the Licensor will not bear any liability on this account.
41. That any dispute arising out of these terms and conditions will be referred to the sole arbitration of the Chief Administrator, Shri Mata Mansa Devi Shrine Board, Panchkula who may himself

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act as Arbitrator or appoint any serving or retired officer or any other person to act as Arbitrator on his/her behalf. The proceedings before the Arbitrator will be governed by the provisions of the Arbitration & Conciliation Act-1996, as amended from time to time. The appointment of any person as Arbitrator will not be invalidated merely on the ground of his being associated with Licensor as one of its Officers in any capacity whatsoever. However, all disputes will be subjected to the jurisdiction of the local courts or the courts situated at Panchkula.

42. The Chief Administrator will have the right to cancel this contract at any time without assigning any reason.
43. In case of deficiency in service, violation of terms and conditions by the agency, the penalty will be decided at the level of CEO, SMMDSB.
44. The bid will only be deemed to have been accepted after communication in writing of the approval of Chief Administrator, Shri Mata Mansa Devi Shrine Board, Panchkula and merely depositing full amount of auction does not make highest bidder, an allottee.

