

Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

SHRI MATA MANSA DEVI SHRINE BOARD, PANCHKULA

E-TENDER NOTICE

Online bids are hereby invited on behalf of the Chief Administrator, Shri Mata Mansa Devi Shrine Board, Panchkula for hiring of Agency for providing of Services for activities/sites and **Grant of Licenses for Ashwin Navratras Mela-2024** to be organized from **03th October, 2024 to 12th October, 2024** at Shri Mata Mansa Devi Shrine Complex, Panchkula, Shri Chandi Devi Temple, Chandimandir and Shri Kali Mata Temple complex, Kalka, Panchkula as per below details:

Sr. No.	Name of Activity	Date of downloading of e-tender documents	Date of submission of e-tender (ONLINE)	Date of opening of Technical bid (Online)
1.	Hiring of Agency for providing Tentage, mats, EP tent, barricading, beddings etc.	Start Date 06-08-2024 11:00 AM	Start Date 06-08-2024 11:00 AM	Opening Date 21-08-2024 02:00 PM
2.	Hiring of Agency for Providing Light and Illumination etc.	END Date 21-08-2024 01:00 PM	END Date 21-08-2024 01:00 PM	
3.	Hiring of Agency for Providing Sound System and Stage Lighting etc.			
4.	Hiring of Agency for providing CCTV for E-Surveillance			
5.	Hiring of agency for providing, installation and operation of LED walls for live telecast of Deity.			
6.	Hiring of Agency for Providing Flower Decoration.			
7.	Leasing out space for temporary shops for parsad, maniary etc.			
8.	Leasing out space for Mela Ground for joy rides and temporary shops.			

1. The bidders participating for tender should deposit Tender Fee Rs. 500/- + GST (18%) (Non-refundable) and processing fee Rs. 1000/- + GST (18%) (Non-refundable) and EMD, in each case in online mode only.
2. The bidders shall have to pay for the processing fee, tender fee and EMD online as per the steps mentioned on <http://etenders.hry.nic.in> by using the service of secure electronic payment gateway already mapped with Shri Mata Mansa Devi Shrine Board, Panchkula. The secure electronic payments gateway is an online interface between bidders and online payment authorization networks.
3. Bidders should possess digital signature certificate of Class-2 (OR) Class-3 for participating in online tendering process.
4. Bid document can be downloaded from the website of Haryana Government <http://etenders.hry.nic.in>.
5. Financial and Technical Bids will only be uploaded online and will not be submitted physically. If Bids submitted physically, the Tender will be rejected outrightly. Financial Bid will be opened ONLINE, of the only technically qualified bidders.

**Issued by Chief Executive Officer,
SHRI MATA MANSA DEVI SHRINE BOARD, PANCHKULA**

Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

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Schedule of EMD
(To be deposited online as per instructions on
<http://etenders.hry.nic.in>. site)

Tender Fee Non-refundable	Rs. 500/- + 18% GST
Processing Fee Non-refundable	Rs. 1000/- + 18% GST

Sr No.	Particulars	Earnest Money (Refundable) in Rs.	
		Shri Mata Mansa Devi Temple, Panchkula.	Shri Kali Mata Temple, Kalka and Shri Chandī Mata Mandir, Chandimandir
1.	Hiring of Agency for providing Tentage, barricading, beddings etc	25,000/-	4,000/-
2.	Hiring of Agency for Providing Light and Illumination.	50,000/-	10,000/-
3.	Hiring of Agency for Providing Sound System and Stage Light.	5,000/-	4,000/- (only Kalka)
4.	Hiring of Agency for providing CCTV for E-Surveillance.	5,000/-	NA
5.	Hiring of agency for installation and operation live display of deity and cultural programmes.	10,000/-	NA
6.	Hiring of Agency for Providing Flower Decoration.	50,000/-	25,000/-
7.	Leasing out space for temporary shops for parsad, maniary etc.	4,00,000/-	NA
8.	Leasing out space for Mela Ground for joy rides and temporary shops.	1,00,000/-	

Bidding Process

- 1. E-Tenders (Online Bids) are invited in two-tier system (Technical Bid and Financial Bid) from Individual/Firm/Company for Providing various Services/Licenses for Ashwin Navratras Mela-2024 to be organized from 03th October, 2024 to 12th October, 2024 at Shri Mata Mansa Devi Shrine Complex, Panchkula, Shri Mata Chandi Devi Temple, Chandi Devi and Shri Kali Mata Temple, Kalka, Panchkula, strictly on terms and conditions mentioned in Tender Document for the following activities:***

Activity Table

S.N.	Work/Particular
1.	Hiring of Agency for providing Tentage, mats, barricading, beddings etc.
2.	Hiring of Agency for providing Light and Illumination
3.	Hiring of Agency for providing Sound System and Stage Light.
4.	Hiring of Agency for providing CCTV for E-Surveillance
5.	Hiring of agency for installation and operation LED walls
6.	Hiring of Agency for decorating shrine buildings with Flowers etc.
7.	Leasing out space for temporary shops for Prasad, maniyary etc.
8.	Leasing out space for Mela Ground for joy rides and Temporary shops.

- 2. Tenders are to be submitted in Electronic form only. Tenders received in physical form will be rejected out rightly.***
- 3. The technical bids will be opened electronically and the financial Bid will also be opened electronically only of Technically Qualified Bidders.***
- 4. The bidders participating for tender should deposit Tender Fee Rs. 500/- + GST (18%) (Non-refundable) and processing fee Rs. 1000/- + GST (18%) (Non-refundable) and EMD, in each case in online mode only.***

5. ***The bidders shall have to pay for the processing fee, tender fee and EMD online as per the steps mentioned on <http://etenders.hry.nic.in> by using the service of secure electronic payment gateway already mapped with Shri Mata Mansa Devi Shrine Board, Panchkula. The secure electronic payments gateway is an online interface between bidders and online payment authorization networks.***
6. ***Tenders received without Tender Fee, Processing fee and Earnest money will be rejected out rightly. Earnest money deposited by the unsuccessful tenderers will be refunded. In the case of successful tenderer, earnest money will be converted into Security Deposit and it will be forfeited in case the successful tenderer refuses to accept the award of contract or fails to complete the required formalities and fails to deliver the work assigned within the specified and permitted time. The security will be refunded only after the Mela is over provided there is no contravention in running of the contract and no violation of the terms and conditions of the contract.***
7. ***The bidders who are desirous of participating in e-tender shall upload the Technical and Financial bids in the formats prescribed in the tender document. The bidder needs to upload the required documents Online (Using digital signature certificate owning the responsibility for their correctness/authenticity) and submit guidelines prescribed on the NIC portal i.e. <http://etenders.hry.nic.in>.***

<i>Documents to be uploaded Online</i>
<ul style="list-style-type: none">• <i>Scanned copy/proof of Tender Fee deposited</i>• <i>Scanned copy/proof of Processing Fee deposited</i>• <i>Scanned copy of EMD deposited</i>• <i>Scanned copy of Technical Bid, duly filled along with documents.</i>• <i>Financial Bid</i>

8. ***The Start/End date for downloading and submission of e-tender will be as follows :-***

<i>Date of downloading of e- tender documents</i>	<i>Date of submission of e-tender (ONLINE)</i>	<i>Date of opening of Technical bid (Online)</i>
<i>Start Date</i> <i>06-08-2024</i> <i>11:00 AM</i>	<i>Start Date</i> <i>06-08-2024</i> <i>11:00 AM</i>	<i>Opening Date</i> <i>21-08-2024</i> <i>02:00 PM</i>
<i>END Date</i> <i>21-08-2024</i> <i>01:00 PM</i>	<i>END Date</i> <i>21-08-2024</i> <i>01:00 PM</i>	

9. ***Bids will not be submitted physically. If submitted physically the same will be rejected out rightly.***
10. ***Financial Bid of the Bidders will be opened ONLINE only at Office of Shri Mata Mansa Devi Shrine Board, Panchkula, submitted ONLINE and found technically qualified as per the Technical Qualification Criteria mentioned in Tender Document.***
11. ***Tender shall be uploaded as per guidelines indicated in e-procurement portal i.e. <http://etenders.hry.nic.in>. The prospective bidders are expected to examine all instructions, General and specific Terms conditions given in the Tender document. Failure to furnish all information /documents as asked for in the bid document or submission of a bid not substantially responsive to the bid document in every respect will be at bidders risk and may result in rejection of its bid.***
12. ***The bids are required to be uploaded as per the guidelines indicated for e-procurement as given on website <http://etenders.hry.nic.in>. The validity of the bid will be for a period of 60 days from the date of opening of bids or for a otherwise specified time.***
13. ***The prospective bidders are required to quote for all the items given in the Financial Bid and the tender will be awarded to the overall lowest bidder for the activity No 1 to 6 and to the highest bidder for the activity No 7 and 8.***

14. *In order to participate in the tender, the bidder has to register with e-tendering service providers <http://etenders.hry.nic.in>. The prospective bidder is requested to contact Shri Mata Mansa Devi Shrine Board, Panchkula, for any query/ process regarding e-tendering. Tel: 0172-2920988 or through email on Id jaimansadevima@gmail.com.*
15. *The rates are to be quoted in INR (Indian Rupees only) as per specific terms and conditions of each item.*
16. *All the documents submitted should be digitally signed as per e-tender requirement.*
17. *Minimum system requirement for e-tendering is given below :-*
 - a. **COMPUTER SYSTEM REQUIREMENT**
*Minimum of 512 MB of RAM.
Minimum 1USB Port.
Window operating system.
DSC Dongle driver should be installed before logging in.
Reliable internet connectivity.
Certificate with full chain.
Certificate should not be expired and should be a valid certificate.*
 - b. **BROWSER VERSION**
*Mozilla 46.0.1
JAVA JRE7 Update 71 (32 bit)*
18. *The bidders are required to have Class-2 or Class-3 digital signature certificates from the authorized digital signature issuance company.*
19. *The management reserves the right to accept or reject all/any bid without assigning any reason or split the work order of any activity as mentioned in the e-tender notice among more than one party, as per requirement.*

Technical Bid (w.r.t Activity Table)

S.No.	Particulars	Details
1.	Name of Work/Activity	
2.	Name of Bidder	
3.	Address of Correspondence with Proof	
	Telephone Number (Landline)	
	Mobile Number	
	Email ID	
4.	Tender Fee (in rupees)	
5.	Processing Fee	
6.	Earnest money deposited (EMD)	
7.	Documents to be attached (Self attested Photocopies)	
a)	PAN Card Number of the Company / PAN Card of Proprietor in Proprietorship Company	
b)	Residence Proof in case of item No. 7 and 8 Only	
c)	GST Number	
d)	Experience of execution of similar works in at least two Mega fairs/festivals/Melas of National/State repute in last three years or similar job of equivalent Magnitude and scale.	(Not required for Item No 7)

I/We hereby declare and certify as under:-

- 1. That I/We have gone through the tender documents read and understood all the Terms and Conditions and therefore, agree to abide by the same.***
- 2. That I/We have gone through the tender documents containing the scope of work, quantity, specifications, general terms and conditions and the specific terms and conditions mentioned at the bottom of each individual item.***
- 3. That the email id and mobile no. provided are active/functional and I will honour the correspondence***

- made or instruction provided by SMMDSB by any mean through including email.*
- 4. *The bidder has technical & financial resources to provide services & have a contingency plan to meet manpower/equipment requirement in Fairs/Festivals/ Events etc.***
 - 5. *The bidder abides by the prevailing Labour laws, statutory obligations & Law of land.***
 - 6. *That, I /We understood that Initially Technical Bid will be opened and short listing will be made on the basis of accessing the Technical capability. Financial bid of only those applicants will be opened who will be found technically qualified as per Technical capability.***
 - 7. *It is further certified that tender is unconditional and strictly as per the schedule.***

Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service Provider

General Terms and Conditions

1. Each activity/job has to be provided and made operational strictly as per specifications and schedule.
2. No subletting will be permitted.
3. No T&P shall be provided by SMMDSB.
4. The tenderer must fill rates as per the specific terms/conditions of each activity in performa of Financial Bid (BOQ) along with the applicable Taxes separately.
5. The rates can be negotiated with the Lowest Bidder (L-1) for Item No. 1 to 6 and Highest Bidder (H-1) for Item no. 7 and 8 if necessary.
6. If Tenderer/service provider fails to supply the ordered quantity or fails to make the services fully operational as per the requirements, specifications and time schedule i.e. by 6 pm of a day before commencement of Navratra, all the equipment's lying at site will be confiscated and alternate arrangement will be made at the risk and cost of the Tenderer. Further, the EMD alongwith security deposit will also be forfeited. The said firm may also be blacklisted.
7. **Only firms/agencies/individual having GST Nos. are eligible to apply.**
8. Every Service Provider will supply a list before start of the mela, of its team members/employees showing their names, addresses and photographs for the purpose of issue of photo identity cards as well as for Police Verification. No substitution of the employees will be allowed except in emergent cases and that too with the prior approval of management in writing. Further, a list of its employees as well as the substituted/changed employees to be deputed for the Mela duty, showing their names, addresses and photographs has to be supplied for the purpose of Police Verification. ***The persons deployed by the Agency should not have any criminal cases against them and Agency itself will be responsible for civil and criminal liability of its employees.***
9. The Agency/Service provider will solely be responsible for maintaining the proper record of employees/persons provided for various activities for the Mela and for payment of all emoluments/wages as per the statutory requirement/labour laws. SMMDSB will not be responsible for payment of the wages and compensation etc., if any, to the manpower deployed by the Service provider.
10. The validity of the bid will be for a period of 60 days from the date of opening of bids or for a otherwise specified time.

11. The Agency/Service provider will pay all taxes and levies in force at present or that may be levied by the appropriate authorities at any time during the license period and the Licensor will not bear any liability on this account.
12. That any dispute arising out of these terms and conditions will be referred to the sole arbitration of the Chief Administrator, Shri Mata Mansa Devi Shrine Board, Panchkula who may himself act as Arbitrator or appoint any serving or retired officer or any other person to act as Arbitrator on his/her behalf. The proceedings before the Arbitrator will be governed by the provisions of the Arbitration & Conciliation Act-1996, as amended from time to time. The appointment of any person as Arbitrator will not be invalidated merely on the ground of his being associated with Licensor as one of its Officers in any capacity whatsoever. However, all disputes will be subjected to the jurisdiction of the local courts or the courts situated at Panchkula.
13. Incomplete, conditional tender and the tenders without Tender Fee, processing fee and EMD in specified mode are liable to be rejected out rightly.
14. The SMMDSB reserves the right to increase or decrease the scope of work and quantities may vary from time to time as per the instructions given by the authorities. The payment will released in accordance with the actual material installed/erected at site.
15. Conditional tenders will be rejected.
16. **The successful individual/contractor/agency, for work/activity at S. Nos. 1 to 6 will have to deposit 20% of tender amount as security in form of Demand Draft in favour of Shri Mata Mansa Devi Shrine Board, Panchkula or online and give an affidavit stating that he will adhere to the Terms and Conditions mentioned in DNIT and will be responsible for any accident/mishappening during preparations/ operations, within 2 days of allotment.**
17. Any loss or damage of the material will be borne by agency.
18. The Chief Administrator will have the right to cancel this contract at any time without assigning any reason.
19. Each activity/job has to be provided and made operational as per specifications and schedule.
20. Smoking, consumption of liquor, non-vegetarian food, chewing of tobacco etc. by the service provider/staff of the service providers are totally prohibited.
21. That the Service Provider/Agency will engage trained staff for the conduct of business and will bear their salaries/wages etc

- and will ensure due compliance of the applicable Labour Laws and other applicable laws. The said staff has to be courteous and well-mannered with the customers/ visitors. The Service Provider/Agency will be fully responsible for the conduct and behavior of his employees and loss of reputation or property if caused by the nuisance created by the licensee or his employees in relation to the running of business and dealing with customers the same will be indemnified by the licensee to the licensor. Child labour will not be permitted.
22. ***The agency will adhere to fire safety norms and will install fire extinguishing equipment's as per the norms in their respective area of jurisdiction and obtain certificate from the competent authority.***
23. ***The agency will be responsible for garbage management i.e. cleaning, collection and disposal of garbage with sufficient number of dustbins in their respective area of jurisdiction.***
24. ***The agency will adhere to the guidelines issued/being issues by the Govt. time to time for containment of Covid-19.***
25. The insurance & all kind of liability including of all the workers/technicians etc. of contractual agency will be the sole responsibility of the agency.
26. The licensee of item No. 8 will erect good quality of swings/games/joy rides. The structural safety and stability of rides including all kind of liability and safety of users will be the responsibility of the bidder.
27. The agency will obtain and submit certificate of quality/safety from the competent authority.
28. ***In case of deficiency is service, violation of terms and conditions by the agency, the penalty will be decided at the level of C.E.O, SMMDSB.***
29. The tender will only be deemed to have been accepted after communication in writing of the approval of Chief Administrator, Shri Mata Mansa Devi Shrine Board, Panchkula.

Note: The management reserves the right to accept or reject any one or all the tenders, without assigning any reason.

Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

Item No- 1
Hiring of Agency for providing Tentage, barricading
beddings etc.

Period of Hiring	Ashwin Navratras Mela-2024 : 03 th October, 2024 to 12 th October, 2024 (10 days)
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A) Shri Mata Mansa Devi

Sr. No.	Items Description (Brand new material)	Quantity	Units
1.	Scope of Work for 10 days(General requirement)		
i.	White Ceiling with structure without central pillar(10 ft high) (15'x28')	140	Nos.
ii.	White Ceiling with pipe structure (12ft high) (15'X15')	90	Nos.
iii.	Entry Gate to be fabricated with flex boards over the frame, of design to be got approved from SMMDSB office with clear opening and fully decorated of size 25'x12', Pillars of size 3'x3'	3	Nos.
iv.	PAGODA (5X5 Meters) with sides covering and floor matting.	15	Nos.
V	EP tent with sides covered with white Kanats	8	Nos.
vi.	PAGODA (3X3 Meters) with sides covering and floor matting.	17	Nos.
vii.	Dunlop Chairs with covers	200	Nos.
viii.	Press conference stage/ramp of height 1ft covered with red woolen carpets(10ftX10ft)	1	No
ix.	Tables with top and 3 sides covered with white cloth.	100	Nos.
x.	Darries	75	Nos.
xi.	White Curtains	75	Nos.
xii.	Chandani (Cotton) 8'X10'	60	Nos.
Xiii	Floral Printed Synthetic Mats (10 ft width)	30000	Sqft.
xiv.	Red Carpet Synthetic	10000	Sqft
Xv	Gadda (3'X6') with uniform thickness	200	Nos.
xvi.	Folding bed	20	Nos
xvii.	Takhat Posh	10	Nos.
xviii.	Mojo Barricading 4'-0" height	1000	Running ft.
xix.	Maharaja carpet woolen	3000	Sqft.
xx.	Kanat of length - 15ft	100	Nos.
Xxi	Water proof ceiling tent with side curtains covered with tarpaulins of 3 sides.	450	sft

Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

2.	Scope of Work for Cultural events (Maximum 9 days)		
Xxi	Stage Truss 20ftX30ft covered with decorative cloth for stage covering	600	sft
Xxii	Green room (15ftX15ft) with 10 dunlop chairs and 2 centre tables with black curtain inside	2	No
xxiii.	Dunlop Chairs with cover	400	Nos.
xxiv.	Centre table	4	Nos.
xxv.	White Leathrite Sofa VIP (two seater)	20	Nos.
xxvi.	Gubba	20	Nos.
xxvii.	Fall (Jhaller) 15 ft	7	Nos.
xxviii.	Water proof ceiling tent with side curtains covered with tarpaulins of 3 sides.	600	Sft.
Xxix	Curtain (White)	20	Nos
Xxx	Green room with white curtains and ceiling (15X15 ft)	1	No
Xxxi	Printed Synthetic mats	1500	sft
xxx.	Scaffolding stage of size 16'x28' and height 2.5 ft with wooden top covered with edge to edge thick mats Edges to be firmly stitched with base with good quality of tape, sheet and 2 nos steps and white masking and back Curtain.	504	Sqft.

B1) Shri Kali Mata Temple, Kalka (For 10 days)

Sr. No.	Items Description(Brand new material)	Quantity	Units
1.	White Ceiling (12ft high) (15'X15')	9	Nos.
2.	Stage of size 16'X24' height 1.5ft with wooden top and 2nos. steps and masking.	384	Sqft.
3.	Tables with table cloth and fall.	6	Nos.
4.	Curtains.	10	Nos.
5.	Chandani (Cotton)8'X10'	40	Nos.
6.	Printed Synthetic mat	6000	Sqft.
7.	Dunlop Chair with cover	25	Nos.
8.	Cushion Sofa (VIP) with white cover (two seater)	6	Nos.
9.	Maharaja Carpet woolen	500	Sqft.
10.	E.P. Tent with Kanats	1	No
11.	Entry Gate to be fabricated with flex boards over the structure, design to be got approved from SMMDSB office with clear opening and fully decorated of size 25'x18', Pillars of size 3'x3'	2	Nos.

B2) Shri Chandi Mata Mandir (For 10 days)

Sr. No.	Items Description(Brand new material)	Quantity	Units
1.	White Ceiling (12ft high) (15'X15')	8	Nos.
2.	Tables with table cloth and fall.	4	Nos.
3.	Curtains.	8	Nos.
4.	Chandani (Cotton)8'X10'	10	Nos.
5.	Printed Synthetic mat	3000	Sqft.
6.	Dunlop Chair with cover	25	Nos.
7.	Cushion Sofa (VIP) with white cover (two seater)	3	Nos.
8.	Maharaja Carpet woolen	150	Sqft.
9.	E.P. Tent with Kanats	1	No

Specific Terms and conditions:

1. **The rates are to be quoted per item per day basis.** The tax applicable is to be mentioned clearly in the tender. It will be decided by the CEO, SMMDSB that what type of arrangement is suitable for the programme concerned.
2. The supply/erection/operation should be according to specification and if it is not found according to specification, the Board will have the right to reject it or to accept it with penalty or to arrange it from the open market on risk and cost of the contractor.
3. The insurance of all the workers of contractor will be the sole responsibility of the contractor.
4. The material will be installed by the labourer/operators of tent dealer whose expenditure is included in the rate quoted by the firm.
5. There should be a representative/manager of the firm round the clock at Mela site for execution as per instructions, whose mobile no will have to be informed to the Shrine Board's office.
6. Material to be used should be clean and good quality and not torn and bamboos/ballies used should be wrapped/sleeved.
7. Mats of any type to be laid on hard surface/floors are to be stucked on sides with cello tape of good quality.
8. The height of ceiling of Queue Pandal should be more than 10ft.
9. Any loss or damage of the material will be borne by agency.
10. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for

anyone accident of minimum Rs. 40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.

11. It would be the sole responsibility of the tent dealer to stretch and maintain cleanliness of the mats spread over the area.
12. Welcome gate erected by tentage material providing agency should be well designed so that it could be comparable if not equal to such similar events and we may ask photo of gate designed by them in similar gate events.

Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service Provider

Hiring of Agency for Services for Ashwin Navratras Mela-2024
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Item No- 2

Hiring of Agency for Providing Light and Illumination

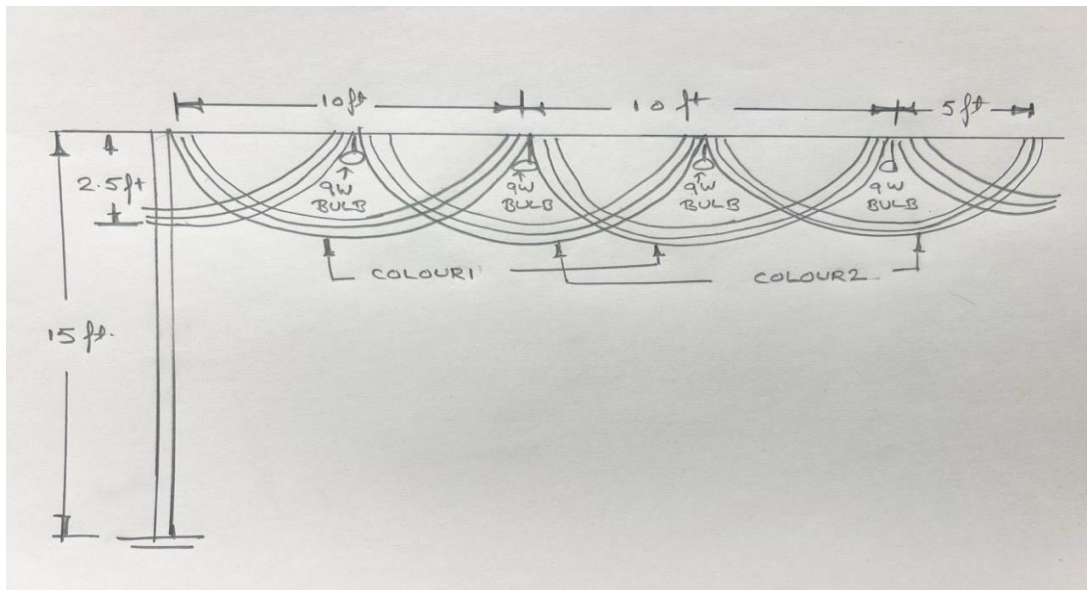
Period of Hiring	03 th October, 2024 to 12 th October, 2024 (10 days).
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A) Shri Mata Mansa Devi Mandir.

Sr. No.	Items Description	Quantity	Units
1.	Holder main with 20w LED Lamp (Philips /Syska/Halonix/Osram/Havells) with lamp spacing of 5ft. on wooden poles with wire and holders.	500	Nos.
2.	LED Flood lights 100W White (Philips/Syska/Halonix/Osram/Havells)	300	Nos.
3.	LED Flood lights 100W (Green (Philips/Syska/Halonix/Osram/Havells)	200	Nos.
4.	LED Flood lights 100W (Pink, Off White, blue, Orange, Red - 10 Each colour) (Philips/Syska/Halonix/Osram/Havells)	50	Nos.
5.	SMD LED Lights of different colors, 20 meter each.	200	Nos.
6.	Outdoor panel(Rain protected) of main 250A switch and 2 Nos. outgoing switches of 100A and distribution Board of 4 way TPN/6 way TPN incorporating MCBs of good quality (L&T/Schneider/Anchor)	5	Nos.
7.	Main cable 70/95 mm 4 core, Aluminum	1000	Meter
8.	Main cable 50/35 mm 4 core Aluminum	1000	Meter
9.	Sub mains/circuit wires of 10 mm 2 core Aluminum conductor 1100V grade	2000	Meter
10.	Pixel Larries with 50 lamps each with digital control	2000	Nos.
11.	Pixel Niwar Larries with digital controls	1500	Meter
12.	LED/Pixel lari of 100 lamps each	4000	Nos.
13.	Spot Garden Light (Different Colors) 5W-10W	250	Nos
14.	RGB LED Par light 150-200 W	250	Nos.
15.	Pedestal Fans with 3 blades	25	Nos.

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16.	125KV Diesel Silent Genset (Standby) 3 phase, 440Volts, without fuel, with safety devices and operator along with connections.	1	Nos.
17.	4000 meter long road side decorative illumination comprising of 9W White LED lamps(Distance 5ft centre to centre) for period (Navratra period +1day). (Total 2625) (Philips/Syska/Halonix/ Osram) and GEL/Rice/LED lari of mix colours as mentioned in the drawing, to be lit with temporary metered electric supply from UHBVN or with sufficient nos. of Diesel Silent Gensets, with fuel, main switches, cables, wires and safety measures/devices with operators for 10 hours running daily. (Starting from a day before Navratra at 7 pm till 5 am next day.	4000	Meter



A1) Shri Mata Mansa Devi Mandir. (for 5 day on occasion of Diwali)

Sr. No.	Items Description	Quantity	Units
1.	LED Flood lights 100W White (Philips/Syska/Halonix/Osram/Havells)	15	Nos.
2.	LED Flood lights 100W (Green (Philips/Syska/Halonix/Osram/Havells)	75	Nos.
3.	LED Flood lights 100W (Pink, Off White, blue, Orange, Red - 10 Each colour) (Philips/Syska/Halonix/Osram/Havells)	10	Nos.
4.	SMD LED Lights of different colours, 20 meter each.	75	Nos.
5.	Pixel Larries with 50 lamps each with digital control	1050	Nos.
6.	Pixel Niwar Larries with digital controls	300	Meter
7.	LED/Pixel lari of 100 lamps each	325	Nos.
8.	Spot Garden Light (Different Colour) 5W-10W	185	Nos
9.	RGB LED Par light 150-200 W	50	Nos.

Scope and distribution of Work

- i. All the doors, windows, troughs and crest of roof of Yagyashala and Puja Bhawan.
- ii. All the edges of office Building, Mansa Bhawan Dharamshala, Lajwanti Guest House, Sati Mandir and Baba Balak Nath along with doms.
- iii. All the arches of walls of main entrance platform, Shakti Dwar (shape wise) edges of Singh Dwar, edges of Mansa Nath Mandir & four domes around Mansa Talab.
- iv. Both sides of corridor leading from main mandir to Patiala Mandir.
- v. All the doors, Jharokhas, edges of building, two small gates of Patiala Mandir with all to the four small temples around Patiala temple.
- vi. All the edges of Library, arches of Satang Bhawan
- vii. All the edges of building and arches of Shri Pashupati Nath Temple.
- viii. All the edges of Main & Side Gates of Parvachan Sathal & entry of corridor in front of Patiala Mandir.
- ix. Decoration of Luxmi Bhawan Dharamshala.
- x. Decoration of Singh Dwar adjoining Chandigarh-Kalka Road.

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- xi. Corridor from Patiala temple to Baba Balak Nath also be well lit.
- xii. Sufficient light arrangement at Pandal for cultural programmes and LED larries around the Pandal.
- xiii. Decoration of Shri Chandi Devi Temple, Chandi Mandir, near Toll Plaza, Chandi Mandir.

B) Shri Kali Mata Temple, Kalka

Period of Hiring	03 th October, 2024 to 12 th October, 2024 (10 days).
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Sr. No.	Items Description	Quantity	Units
1.	Running Light (LED larri), length 25ft each.	250	Nos.
2.	Pixel Larries with 50 lamps each with digital control	300	Nos.
3.	Pixel Niwar Larries with digital controls	300	Meter
4.	LED Flood lights 100W	40	Nos.
5.	Running Chakkar (LED)	10	Nos.
6.	RGB LED Par light 150-200 W	30	Nos
7	SMD LED Lights of different colours, 20 meter each.	10	Nos
8	Holder main with 9W LED lamp with lamp spacing of 2 ft. on poles of 20 feet height. (Navratra period +1day) (Starting from a day before Navratra at 7:00 pm till 5:00 am next day.)	800	Rft.

B1) Shri Kali Mata Temple, Kalka (for 5 day occasion of Diwali)

Sr. No.	Items Description	Quantity	Units
1.	Running Light (LED larri), length 25ft each.	250	Nos.
2.	Pixel Larries with 50 lamps each with digital control	300	Nos.
3.	Pixel Niwar Larries with digital controls	300	Meter
4.	Running Chakkar (LED)	10	Nos.
5.	RGB LED Par light 150-200 W	20	Nos
6.	SMD LED Lights of different colours, 20 meter each.	10	Nos

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C) Shri Chandi Mata Mandir

Period of Hiring	03 th October, 2024 to 12 th October, 2024 (10 days).
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Sr. No.	Items Description	Quantity	Units
1.	Running Light (LED larri), length 25ft each.	100	Nos.
2.	Pixel Larries with 50 lamps each with digital control	50	Nos.
3.	Pixel Niwar Larries with digital controls	100	Meter
4.	LED Flood lights 100W	10	Nos.
5.	Running Chakkar (LED)	5	Nos.
6.	RGB LED Par light 150-200 W	10	Nos
7.	SMD LED Lights of different colours, 20 meter each.	5	Nos
8.	Holder main with 9W LED lamp with lamp spacing of 5 ft. on poles of 20 feet height. (Navratra period +1day) (Starting from a day before Navratra at 7:00 pm till 5:00 am next day.)	1200	Rft.

C1) Shri Chandi Mata Mandir. (for 5 day occasion of Diwali)

Sr. No.	Items Description	Quantity	Units
1.	Running Light (LED larri), length 25ft each.	100	Nos.
2.	Pixel Larries with 50 lamps each with digital control	50	Nos.
3.	Pixel Niwar Larries with digital controls	100	Meter
4.	LED Flood lights 100W	10	Nos.
5.	Running Chakkar (LED)	5	Nos.
6.	RGB LED Par light 150-200 W	10	Nos
7.	SMD LED Lights of different colours, 20 meter each.	5	Nos

Specific Terms and conditions:

- 1. The rates are to be quoted per item per day basis.**

2. All temporary illumination to be lit with metered temporary electric supply from UHBVN or with sufficient nos. of Diesel Silent Gensets, with fuel, main switches, cables, wires and safety measures/devices with operators for 10 hours running daily.(Starting from a day before Navratra at 7:00 pm till 5:00 am next day.
3. **Main supply cable from D.G. Sets/temporary metered supply to all the tentage areas shall be provided /connected by the hired agency**
4. **Sufficient number of Fire Extinguisher must be available at site and should be fixed as per the requirement and a certificate must be obtained from the concerned Department /authorities during the Festival.**
5. **The work will be completed one day earlier before the festival for inspection of authorities.**
6. **The Service Provider should have Electrical License issued by Competent Authority.**
7. **There should be a representative/manager of the firm round the clock at Mela site for execution as per instructions, whose mobile no will have to be informed to the Shrine Board's office. Besides this, at least 6 Nos. workers at Shri Mata Mansa Devi Shrine Complex and 2 worker be stationed at Shri Kali Mata Temple, Kalka, round the clock to handle any emergency situation.**
8. **In case of any mis-happening the SMMDSB will not be responsible.**
9. **The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs 40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.**
10. **The work is to be done under the supervision of the committee.**
11. **All circuits and service wires etc. will be neatly and safely laid and should have proper capacity of suitable fuses etc.**
12. **All the wires / switches will be of ISI/BIS standard.**
13. **The work will be completed one day earlier before the festival for inspection of authorities. The insurance of all the workers of illumination/Lighting contractor will be the sole responsibility of the contractor.**

14. In case of any accident the contractor will be responsible.
15. All the joints should be properly sealed with ISI approved insulation tapes, wires, MCBs, ELCB.
16. Cables/wires should be hanged at least 12ft high on the pedestrian ways and 20 ft high on the vehicular paths from the ground, no cable/wire should run over the grounds.
17. All the distribution boxes, temporary or permanent should be enclosed properly to avoid any accident.
18. The temporary load should be distributed properly with the consent of the UHBVN Officials.
19. The material will be installed by the electricians/labour of illumination contractor whole expenditure is included in the rate quoted by the firm.
20. Any loss or damage of the material will be borne by the illumination dealer.
21. No nail/pin or tapes should be fixed on any Shrine building to install the illumination. Any other alternate for fixing illumination without causing damage to the Shrine building should be adopted. No cable or wire be in contact with the steel poles, curtains & ceiling etc.
22. The installation/erection of the electrical equipments, wires/cables, laries on the steel poles, grills etc. be avoided and where ever required, wooden poles be used. In metaled road surface areas, proper insulation material be used for separation of wires/cables.
23. All the main switches should properly be fixed on penals with earthing and all the circuits must be controlled from MCBs and ELCBs.

I/We hereby accept all the above terms and conditions and attach my/our offer for installation of the material according to the specification supplied by SMMDSB.

Signatures of Proprietor/
Partner Stamp of the firm

Item No- 3
Hiring of Agency for Providing Sound System and Stage Light

Period of Hiring	During Ashwin Navratras Mela-2024 (For 9 days)
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A) Shri Mata Mansa Devi

Sr. No.	Items Description	Qty.	Units
1-	SOUND SYSTEM and Stage Lighting as per the quantity and specification given below:-	1	Set
	Bases (2000W RMS)	2 Nos.	
	Tops (1500 W RMS)	2Nos.	
	Line array (400W RMS)	8 Nos.	
	2 side fill + 4 Monitor (600 W RMS)	6Nos.	
	Digital 32 Channel Mixer (Sound Craft/ Yamaha/Behringer/Digico/Allen and Heath)	1 No.	
	Mikes including 1 cordless UHF of Make-Shore/AKG/Nady/ Synerger	14Nos.	
	Amplifiers of Make OHM / Phonic/ Studio Master/Crest Audio/Crown, Proton or JBL.	As per speaker matching	
	Laptop for playing media from pen drive or own storage.	1 No.	
	Stage Lighting		
	LED PAR Light 56 lamps-3W each with DMX controller.	20 Nos.	
	Follow SPOT- HMI 1200/make SGM/ BV AZE /long Teng/Deliya	1 No.	
	7 R/10R sharpee	4 Nos.	
	Single side Truss 34' (W) x 20' (H)	For lighting and line array hanging.	

B) Shri Kali Mata Temple, Kalka

Period of Hiring		During Ashwin Navratras Mela-2024 (For 10 days)		
Sr. No.	Items Description	Quantity	Units	
1-	SOUND SYSTEM of 9000 W RMS and Stage Lighting as per the quantity and specification given below:-		1	Set
	Bases	1 No.		
	Tops (1500 W RMS)	4Nos.		
	2 side fill +Monitor	4Nos.		
	16 Channel Mixer (Sound Craft/ Yamaha /Behringer /Digico/Allen and Heath)	1 No.		
	Mikes including 1 cordless of. Make-Shore/AKG/Nady	10 Nos		
	Amplifiers of Make OHM / Phonic/Studio Master/Crest Audio/Crown, Proton or JBL.	1 No.		
	Stage Lighting			
	LED PAR Light 56 lamps-3W each with DMX controller.	16 Nos.		

Specific Terms and conditions:

1. **The rates are to be quoted per whole set per day basis.**
2. **System should be ready by 4.00 P.M. on day of programme.**
3. Tables for placing of speakers and equipment's will have to be arranged by the firm.
4. The agency should inform the make / model / wattage of the quoted equipment's along with their quotations.
5. If the agency fails to supply original quoted equipment, all of the material will be impounded at site and alternate arrangements will be made at the risk and the cost of the defaulting agency.
6. Firm is liable to have all sufficient equipment to be provided at site if required extra.
7. Only the firm who deals in sound equipment may quote the rates.
8. For overhead wires/cables, only wooden poles be used.
9. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in

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the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs. 40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.

10. The equipment will be operated by skilled operators to be supplied by the firm, whose expenditure is included in the rate quoted by the firm.
11. The agency will also have to adhere to the terms and conditions relating to the electric safety norms mentioned in Tender item No 2 i.e. Light and Illumination.

Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service Provider

Item No- 4
Hiring of Agency for providing CCTV for E-Surveillance

Period of Hiring	Ashwin Navratras Mela-2024 (10 days)
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Sr. No.	Items Description	Quantity	Unit
For Shri Mata Mansa Devi Shrine Complex, Panchkula			Set
1	System No 1		
i.	1/2.7" 2 MP Progressive Scan Exmor CMOS IP Cameras with night vision, Bullet Outdoor Camera with VBR and CBR, min. 3 configurable stream, Min illumination – 0.2 lux color mode, with PoE Supported.	32 Nos.	
ii.	32 Channel NVR with 6 TB of HDD (should be sufficient for 10 days of recording capacity) with 40" LED display.	1 nos.	
iii.	Cat 6 cable	2000 Meter	
iv.	Poles: As per requirement at site	----	
v.	8 Port Gigabit PoE L2 Smart switch with outdoor rack	5 Nos.	
vi.	SFP Fiber modules for switches- 1GB	10 Nos	
vi.	Optic Fiber cable 6 core with termination box with accessories including pigtail and patchcord at minimum 6 points	2000 nos.	
vii.	Dedicated manpower for monitoring and maintenance of the system (Round the clock)	2	
viii.	UPS 800VA with 30 minutes battery backup pure sine wave.	03 nos.	

Specific terms and conditions

1. **The rates are to be quoted for complete sets/arrangements on per day basis on lump sum basis.**

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2. The tax applicable is to be mentioned clearly in the tender.
3. The contractor will have to retain the recording of all the cameras up to one month after the end of Navratras and will have to produce on demand by this office or Police Depts.
4. The equipment will be monitored and operated by skilled operators and maintenance staff of 2 persons round the clock to be supplied by the firm, whose expenditure should be included in the rate quoted by the firm.
5. For overhead wires/cables, only wooden poles be used.
6. The agency will also have to adhere to the terms and conditions relating to the electric safety norms mentioned in Tender item No 2 i.e. Light and Illumination.
7. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs 40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.

Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service Provider

Item No- 5
Hiring of agency for Supply, installation & maintenance the LED video walls at the designated places during Navratri Period.

Period of Hiring	Ashwin Navratras Mela-2024 (10 days)
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Shri Mata Mansa Devi Shrine, Panchkula

Sr. No.	Items Description	Quantity	Units
For Shri Mata Mansa Devi Shrine Complex, Panchkula			
1.	LED Display Walls(Outdoor) Speaker, Amplifier, Media Player P 6 or P4.8 outdoor led display LED Displays with LED Controller, Power Distribution Unit, , Power cables and signal cables. LED Size 12 feet x 8 feet or higher Pixel Pitch – P6 or P4.8 (Outdoor) Pixel Density - Minimum 2300 per sft	3 Nos.	Per LED wall
2.	Wires/cable for electricity and Audio visual signals.	As per site requirement	
3	2 Nos camera man with 4K video camera and accessories for live display of Deity and cultural and local broadcast.		
4.	Scaffold ramp for LED wall of height 5 ft covered with white masking allover. Surround base of Stage wi Poles: As per requirement a site.	3 nos.	
5	Poles for wire/cables support	Site requirement	

Specific terms and conditions:-

- 1. The rates are to be quoted for complete sets/arrangements per LED wall including mentioned accessories on per day basis on lump sum basis.**
2. The tax applicable is to be mentioned clearly in the tender.

3. The system should be functional with sound at each screen with audio from live Camera, complete in all respects, from 5 am to 11 pm with gap of 1 hour after every 4 hours, under the direction of CEO, SMMDSB.
4. Besides live Darshan of Deity, events at VIP gate, Yagyashala etc. in the morning from 7 am to 11 am, live Aarti (Morning and evening) and Cultural event from 6 pm to 10 pm are to be telecasted on the screen. Mela activities as well as devotees queue, flower decoration, illuminations are also to be displayed on screens.
5. The equipment will be operated by skilled operators and maintenance staff of 2 persons round the clock, to be supplied by the firm, whose expenditure should be included in the rate quoted by the firm.
6. For overhead wires/cables, only wooden poles be used.
7. The agency will also have to adhere to the terms and conditions relating to the electric safety norms mentioned in Tender item No.2 i.e. Light and Illumination.
8. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs 40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.

Signature of the authorized representative
Name (in Capital letters) Seal of the
Agency/Service Provider

Item No- 6
**Hiring of Agency for Providing Flower Decoration including supply
and skilled labour**

Period of Hiring	Ashwin Navratras Mela-2024
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A) Shri Mata Mansa Devi

Sr. No.	Items Description	Quantity	Units
1.	Calcutta laddu gainda lari (Orange and Yellow)	2000	Kauri
2.	Ashoka patta larri (5ft)	12000	Pcs.
3.	Jarbara cut flower(10 Pcs)	2000	Bundle
4.	Rose(20 Pcs)	500	Bundle
5.	Carnation (20 Pcs)	1000	Bundle
6.	Lilium (10 Pcs)	400	Bundle
7.	Orchid (10 Pcs)	300	Bundle
8	Oasis box of 20 bricks	50	boxes
9	Guldoudy (2500 White+2500 Yellow)	5000	Nos
10	Guldoudi Bunch	250	Bunch
11	Rajni Gandha	4000	Nos
12	Anthurium	300	Nos
13	Green leaves(Arika palm, ferns, Victory patta, Morya Patta, Son of India) bunch of 50 sticks	2000	bunches
14.	VVIP Hand bouquet with 36 flowers/stems of Lillium+Orchids+Zarbara+carnation and tube roses duly wrapped with cellophane or coloured paper.	60	Nos.
15.	Table arrangement with Rose and Carnation(Medium) as per requirement at various places fixed over wet oasis as approved	18	Nos.
16.	Rose buds wrapped with cellophane or coloured paper	100	Nos.
17.	Flower Tokri (Diameter 12" to 18")	120	nos

18.	Flower petals panels (MAA, OM, Jai Mata Di, Swagtam and other flower patterns (Size 3'x6') flower as per design. Specification:- base on MDF for back support, Led osis box for flower pin-up, Green pata 30 to 40 bunch as per design, and wooden pata in framing.	12	Nos
19.	Small Bells for decoration	6000	Nos
20.	Thermocol balls (Diameter 9")	100	Nos
21.	Big iron structure ring for hanging (6 feet to 8 feet diameter)	1	Nos
22.	Truss Gate(16' x 12')	3	Nos
23.	Bamboo Ring for Ring Décor 15" to 18"	120	Nos.

Scope and distribution of work:

1. Decoration of Main Temple
 - a) Open prikarma/space around main temple is to be covered with decorative clothe with 15 Nos. double hanging rings and balls of cut flowers (four side).
 - b) Main Mandir Bhavan around the wall with Laddu gainda and Green leaf Larri.
 - c) Jhallar with Bouquet Gerbera flower
 - d) Entry side of Mandap in front- Bauquet with gerbera, lili, carnation
 - e) Railing with laddu gainda
 - f) Yagshala and Pooja Bhawan - Larri gates decorated with laddu gainda green leaf Larri
2. Main gate with Laddu gainda green Larri (Singh Dawar Shakti Dhawaj, VVIP Gate etc.)
3. Mansa Nath Mandir outside with laddu gainda Larri.
4. Main step (Stairs)- Balls (Laddu gainda) under shed (ceiling)
5. Corridor with laddugainda balls.
6. Bharav Mandir with laddu gainda and green Larri
7. Patiala Mandir gate with laddu gainda and green Larri.
8. Patiala Mandir Entry/Exit Door (3) – laddu gainda green Larri.

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9. Four small temples around Patiala Temple with laddu gainda leaf Larri.
10. Baba Balak Nath Mandir with laddu gainda Larri.
11. Sati Mandir with laddu gainda and green leaf Larri.
 - a) Shiv Mandir, Kali Mata Mandir, Nav Ghrarh Mandir with laddu gainda.
 - b) Sati Mandir gate with green Larri.
12. Pashupati Nath Mandir (Two gate, with laddu gainda Larri)
 - a) Ram Mandir.
 - b) Radha Krishna Mandir.
 - c) Laxmi Naryana Mandir. All MandirLaddu gainda and green Larri.
13. VIP gate with Zerbera border.
 - a) VIP ceiling with laddu gainda (balls)
14. Shri Chandi Mata Temple, Chandi Mandir: Laddu gainda and green larri on Singh Dwar, Yagyashala and main temple building.

B1) Shri Kali Mata Temple, Kalka

Sr. No.	Items Description	Quantity	Units
1.	Laddu Gainda (Orange & Yellow)	450	Gutchra/20 larri
2.	Ashoka leaves larri	2000	Nos.
3.	White Guldaudi	500	Nos.
4.	Rose(20 Pcs)	30	Bundle
5.	Carnation (20 Pcs)	30	Bundle
6.	Lilium (10 Pcs)	30	Bundle
7.	Orchid (10 Pcs)	30	Bundle
8.	Grass frill (bunch of 50 sticks)	30	Bundle
9.	Jarbara	300	Bundle
10	Chunni work for shed hall n railing Bouquet for shed, hall and railing	4	Lumpsum
11	Table arrangement with Rose and Carnation(Medium) as per requirement at various places fixed over wet oasis as approved	32	Nos.

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12	VVIP Hand bouquet with 36 flowers/stems of Lillium + Orchids+ Zarbara + carnation and tube roses duly wrapped with cellophane or coloured paper.	45	Nos.
13	Rose buds wrapped with cellophane or coloured paper	45	Nos
14	Flower Tokri (Diameter 12" to 18")	40	nos
15	Thermocol balls (Diameter 9")	40	Nos
16	Bamboo Ring for Ring Décor 15" to 18"	40	Nos.
17	Flower petals panels (MAA, OM, Jai Mata Di, Swagtam and other flower patterns (Size 3'x6') flower as per design. Specification:- base on MDF for back support, Led osis box for flower pin-up, Green pata 30 to 40 bunch as per design, and wooden pata in framing.	4	Nos.

B2)Shri Chandi Mata Temple, Chandi Mandir

Sr. No.	Items Description	Quantity	Units
1.	Laddu Gainda (Orange & Yellow)	100	Gutcha/20 larri
2.	Ashoka leaves larri	500	Nos.
3.	White Guldaudi	200	Nos.
4.	Rose(20 Pcs)	50	Bundle
5.	Carnation (20 Pcs)	20	Bundle
6.	Lilium (10 Pcs)	20	Bundle
7.	Orchid (10 Pcs)	20	Bundle
8.	Grass frill (bunch of 50 sticks)	20	Bundle.
9.	Jarbara	150	Bundle
10	Chunni work for shed hall n railing Bouquet for shed, hall and railing	4	Lumpsum

SPECIFIC TERMS & CONDITIONS:

1. **For Flower decoration work at Shri Mata Mansa Devi and Shri Kali Mata Temple, Kalka, Shri Chandi Mata Temple, the total quantity required for whole Navratra period (Mentioned in table) will be distributed in 4-5 days during Navratri period, which is mentioned in the table.**
2. **The rates are to be quoted for each item as per mentioned unit including labour component needed for fixing the flowers.** The rates quoted shall inclusive of the labour for erection/decoration and transportation. The agency will execute the work with minimum 25 workers at Shri Mata Mansa Devi, 8 workers at Shri Kali Mata Temple, Kalka and 6 workers at Shri Chandi Mandir at the time of decoration. And will also depute 2 workers at Shri Mata Mansa Devi Complex and 1 worker at Shri Kali Mata Temple complex for maintenance of flower arrangement round the clock
3. Merely supply of flower and decoration material as per the required quality will not entitle the agency to claim full payment, the quality of decoration and arrangements in accordance with the direction of in-charge of work will count in payment to be released.
4. The flower decoration shall be done according to approved designs.
5. The samples of all the flowers, floating candles, bouquets, balloons, accessories etc. to be got approved from the CEO, SMMDSB before the execution by the firm.
6. The flower decoration shall be done according to approved design.
7. Good quality of fresh flowers will be used and the firm shall get the samples approved of all types of flowers to be used for this job.
8. Colour of the cloth frill, tissue cloth etc. to be used in decoration to be got approved from the CEO, SMMDSB at site.
9. Good quality of flowers should be used and the firm shall get the samples approved of all types of flowers to be used for this job.
10. The timings for making the individual buildings ready with flower decoration will be informed/should be enquired by the Florist from CEO, SMMDSB from time to time.
11. No nail/pin or tape should be fixed on any Shrine Building for decoration. Any other alternate for hanging decorative material without causing damage to the Shrine building should be adopted.
12. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs.

40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.

13. The supplier shall be responsible for supplying the materials / Decorations / preparing the gates as per the design and pattern approved by the authorities.
14. The requirement of all items shall be given keeping in view the events & VVIP functions.
15. The firm shall ensure counting of quantities of all types of flower and decoration items at site to the representative of the authority before starting decoration.

**Signature of the authorized
representative
Name (in Capital letters) Seal
of the Agency/Service
Provider**

Item No- 7

Leasing out space for temporary shops for parsad, maniary etc.

Period of Hiring	Ashwin Navratras Mela-2024
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1. This e-bid is for allowing an individual/agency/contractor to use space for erection/running of shops of Prasad, Maniari, food beverage, toys, exhibition, etc. on the spaces marked in the Mela map, along with the road leading to Laxmi Bhavan Dharamshala at SMMDSB Complex, as marked at site during Navratri festival.
2. The reserve price of bid has been fixed as Rs. 12,98,000/- including GST.
3. The highest bidder will have to deposits 25% of bid amount by next day in Bank Account of Shri Mata Mansa Devi Shrine Board and remaining within 3 days of bid opening. (If during these days bank holiday falls then period of deposit of bid amount would accordingly automatically considered extended).

Detail of Bank Account:-

Name of Bank	Punjab National Bank
Account Number	2938010100000017
IFSC Code	PUNB0613000

Note: It should be noted that this account has nothing to do with online submission of tender, processing fee or EMD. It is only for depositing bid amount.

4. The earnest money of first highest 3 bidders will be retained and of remaining will be released.
5. In case of highest bidder not depositing the part/entire amount with in mentioned time, 2nd and 3rd highest bidder will be given opportunity to deposit his bid amount and in that condition, the part amount deposited by higher bidder/s will be forfeited along with EMD.
6. If the process fails, Board reserves the right to permit the land use for temporary shops by any mean/procedure.
7. Any damage to the plants/tree guards, road and amenities i.e. Shrine property will be recovered from EMD/Security amount.
8. The face of shops will be in accordance with the Mela Ground Map.
9. The ground will have to be handed over in clean position after end of Mela period.

10. The allottee will be fully responsible for any unpleasant incident/mishappening in the shopping area and an affidavit to this effect will have to be submitted by him within 2 days of allotment.
11. The leveling and dressing of shopping area will have to be done by the allottee.
12. The allottee will have to arrange for water, electricity, tents and other material on his own. He will be provided only space for Navratras period.
13. Action will be taken against the shopkeepers compromising quality of products being sold.
14. The agency will ensure proper waste/garbage management in each shop and surroundings, including placing dustbins, garbage collection and disposal on regular basis.
15. No cut-fruit, unsealed beverages will be allowed in the shopping area.
16. Use of polyethylene is totally prohibited in the Shrine Complex.
17. The rates of the items being sold will have to be displayed prominently on front of the shop.
18. Permission will not be granted for Rehri/Fari.
19. Gambling is not allowed in the shrine premises.
- 20.** The agency will also have to adhere to the terms and conditions relating to the electric safety norms mentioned in Tender item No 2 i.e. Light and Illumination. ***Each stall/shop and surrounding should be properly lit.***
21. Allottee will not be allowed to run shops after Navratra period and in case of violation he will have to pay a penalty of Rs. 10000/- per shop per day.
22. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs 40 lakh and for all accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.

23. The highest bidder will have to deposit full and final amount as per the conditions after electronic communication of opening of financial bid through NIC site. He is also advised to keep in regular touch with NIC portal for updates, so as to avoid any complication. But, merely depositing of part/whole bid amount as highest bidder does not make him successful bidder, the bid will deemed to be accepted only after approval of Chief Administrator of Shri Mata Mansa Devi Shrine Board. The provision of negotiation with H1 bidder will remain in force till approval and finalization of successful bidder.

**Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service
Provider**

Item No- 8
Leasing out space for Mela Ground for joy rides and temporary shops

Period of Hiring	Ashwin Navratras Mela-2024 (Navratra Period (For 30 days, 03.10.2024 to 01.11.2024))
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1. This e-bid is for allowing an individual/agency/contractor to use nearly 4 acres of land (Jhula Ground) of SMMDSB in front on Laxmi Bhavan Dharamshala, for smooth erection/operation/maintenance of swings, joyrides and 40 Nos. temporary shops (9ft x 9ft) of games, food stall and toys, photography, maniari only for 30 days (03.10.2024 to 01.11.2024) including Navratras festival.
24. The reserve price of bid is open.
2. No shops will be erected at or upto 50 ft distance from entrance/exit gate/s of Jhula Ground.
3. The successful bidder will have to deposit 25% of bid amount by next day in Bank Account of Shri Mata Mansa Devi Shrine Board and remaining within 3 days of bid opening. (If during these days bank holiday falls then period of deposit of bid amount would accordingly automatically considered extended).

Detail of Bank Account:-

Name of Bank	Punjab National Bank
Account Number	2938010100000017
IFSC Code	PUNB0613000

Note: It should be noted that this account has nothing to do with online submission of tender, processing fee or EMD. It is only for depositing bid amount.

4. The earnest money of first highest 3 bidders will be retained and of remaining will be released.
5. In case of highest bidder not depositing the part/entire amount with in mentioned time, 2nd and 3rd highest bidder will be given opportunity to deposit his bid amount and in that condition, the part amount deposited by higher bidder/s will be forfeited along with EMD.

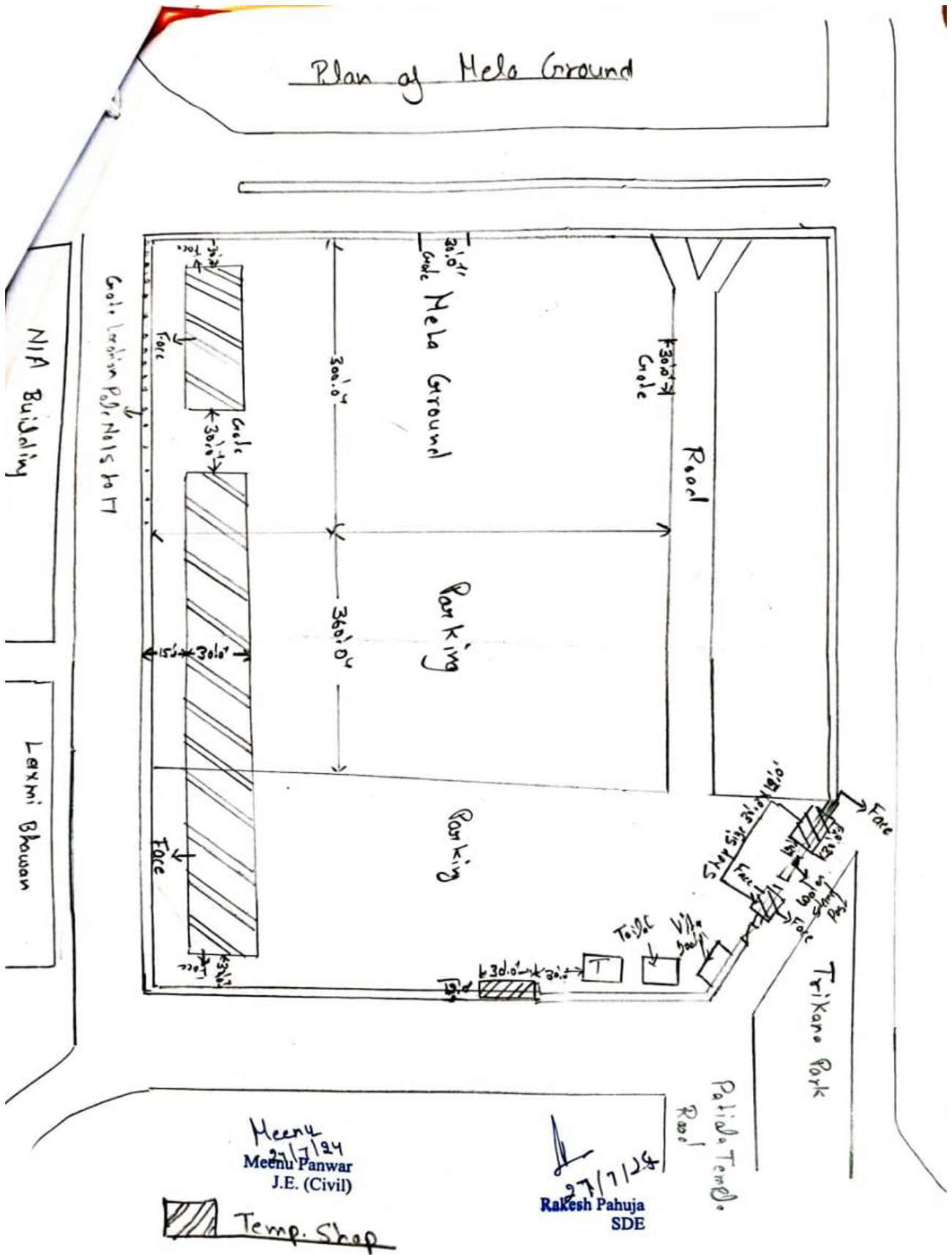
6. If the process fails, CA, SMMDSB reserve the right to permit the land use for swings/rides, by any mean/procedure.
7. The allottee will be fully responsible for any unpleasant incident/mishappening in the Jhula Ground and an affidavit to this effect will have to be submitted by him within 2 days of allotment.
8. Before installation of Jhulas/rides, contractor will submit copy of purchase bill, insurance of Jhula/ride and experience certificate/licence of skilled operator for each ride.
9. Contactor will have to submit speciation of each Jhula /ride before starting operation. No fabricated Jhulas/rides will be allowed.
10. Safety and security of the person using Jhula/ride will be the sole responsibility of the contractor.
11. The rate of rides/swings meant for kids has been fixed as Rs 20/- and those meant for adults will be Rs 50/- For Striking cars, Ranger and Car bike circus, the rate will be Rs 100/- per ride.
12. The rates per ride will have to be displayed in front each ride/swing prominently.
13. An emergency exit with clear opening of 12X12 ft will have to be provided.
14. The ground will have to be handed over in clean position after end of Mela period.
15. The allottee will have to take public liability insurance and material damages insurance policies, covering all risk, at his own cost jointly in the name of SMMDSB and to cover the risk of allottee jointly, for anyone accident of minimum Rs 40 lakh and for all the accidents during policy period for minimum of Rs 4 crores or the value at risk, whichever is higher. The period of insurance should be the date of commencement of business/operation at the allotted site till a day after the date of winding up of operation/any activity at the allotted site. Copy of insurance papers will have to be submitted in the office of SMMDSB prior to commencement of any activity relating to operation of job allotted.
16. It would be sole responsibility of the allottee to engage skilled operator and ensure quality of rides/swings with respect to their functionality, stability, fitness and flawless operation with safety and security of users.
17. The allottee will have to provide certificate of quality of all the rides/swings before commencement of Navratra.
18. Fitness certificate of all the Joyrides/swings installed and safety certificate of all the temporary electric installation will have to be obtained from concerned Department before commencement of

Navratra period.

19. No Prasad shops will be allowed in the Jhula Ground.
20. The leveling and dressing of Jhula Ground (If required) will have to be done by the allottee.
21. Gambling is not allowed in the shrine premises.
22. Use of polyethylene is totally prohibited in the Shrine Complex.
23. The agency will also have to adhere to the terms and conditions relating to the electric safety norms mentioned in Tender item No 2 i.e. Light and Illumination.
24. Allottee will not be allowed to run the swings/joy rides after end of Navratra period and will be provided 10 days after this to remove the rides and if fails he will have to pay a penalty of Rs. 10000/- per day.
- 25. *The highest bidder will have to deposit full and final amount as per the conditions after electronic communication of opening of financial bid through NIC site. He is also advised to keep in regular touch with NIC portal for updates, so as to avoid any complication. But, merely depositing of whole bid amount as highest bidder does not make him successful bidder, the bid will deemed to be accepted only after approval of Chief Administrator of Shri Mata Mansa Devi Shrine Board. The provision of negotiation with H1 bidder will remain in force till approval and finalization of successful bidder.***

Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service
Provider

Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

SUGGESTIVE PHOTOGRAPHS

Some suggestive photographs of the components to be installed/design to be implemented/works to be executed for coming Ashwin Navratras-24, are hereby posted below:

Tentage and Barricading:-



PAGODA



MOJO BARRICADING

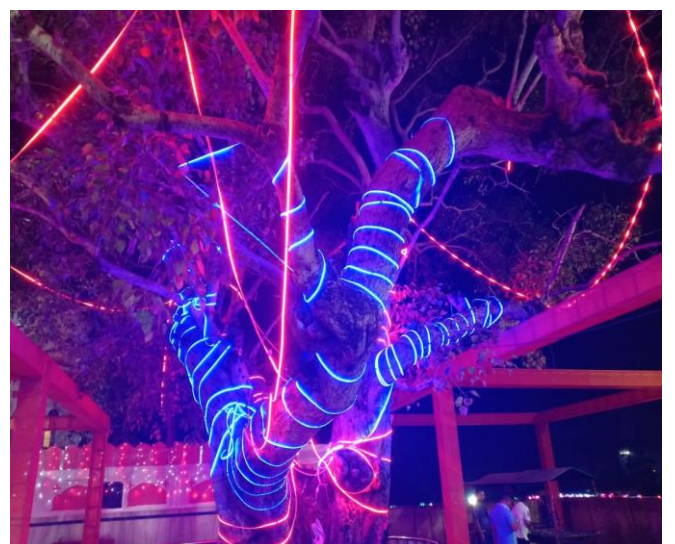


GATE

Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

Light and Illumination:-

Some suggestive photographs of the components to be installed/design to be implemented/works to be executed for coming Ashwin Navratras-24, are hereby posted below:



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

Flower Decoration:-

Some suggestive photographs of the components to be installed/design to be implemented/works to be executed for coming Ashwin Navratras-2024, are hereby posted below:



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)



Hiring of Agency for Services for Ashwin Navratras Mela-2024
(03th October, 2024 to 12th October, 2024)

